National Oceanic and Atmospheric Administration

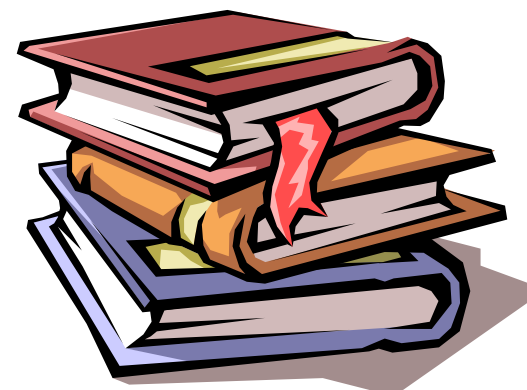# Creating a Competitive RFA Part 2

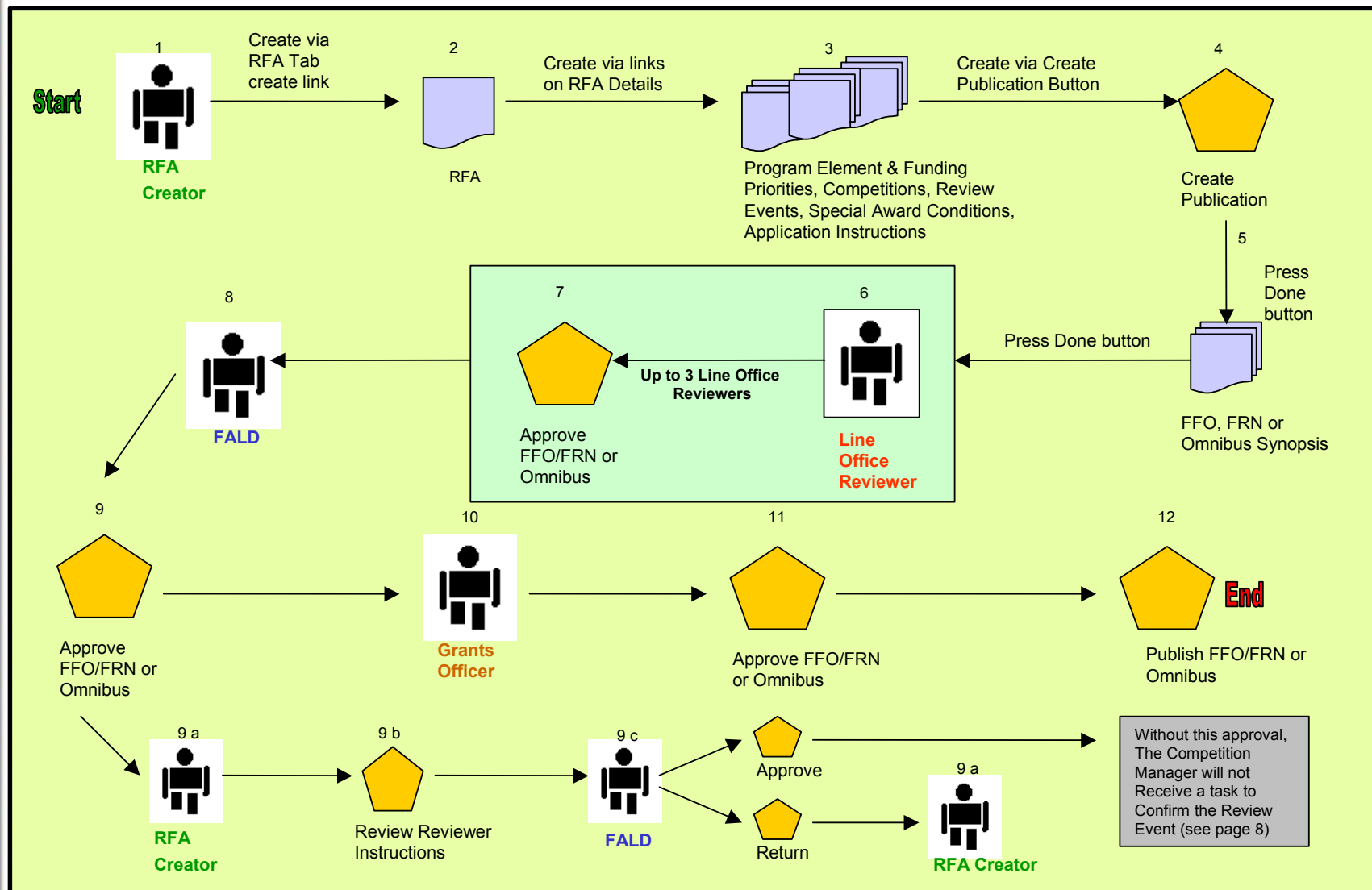# Course Overview

- **Course Objectives**

- **Workflow Overview**

- **Grants Online System Demonstration**

- **Session Review**

- **Additional Resources**
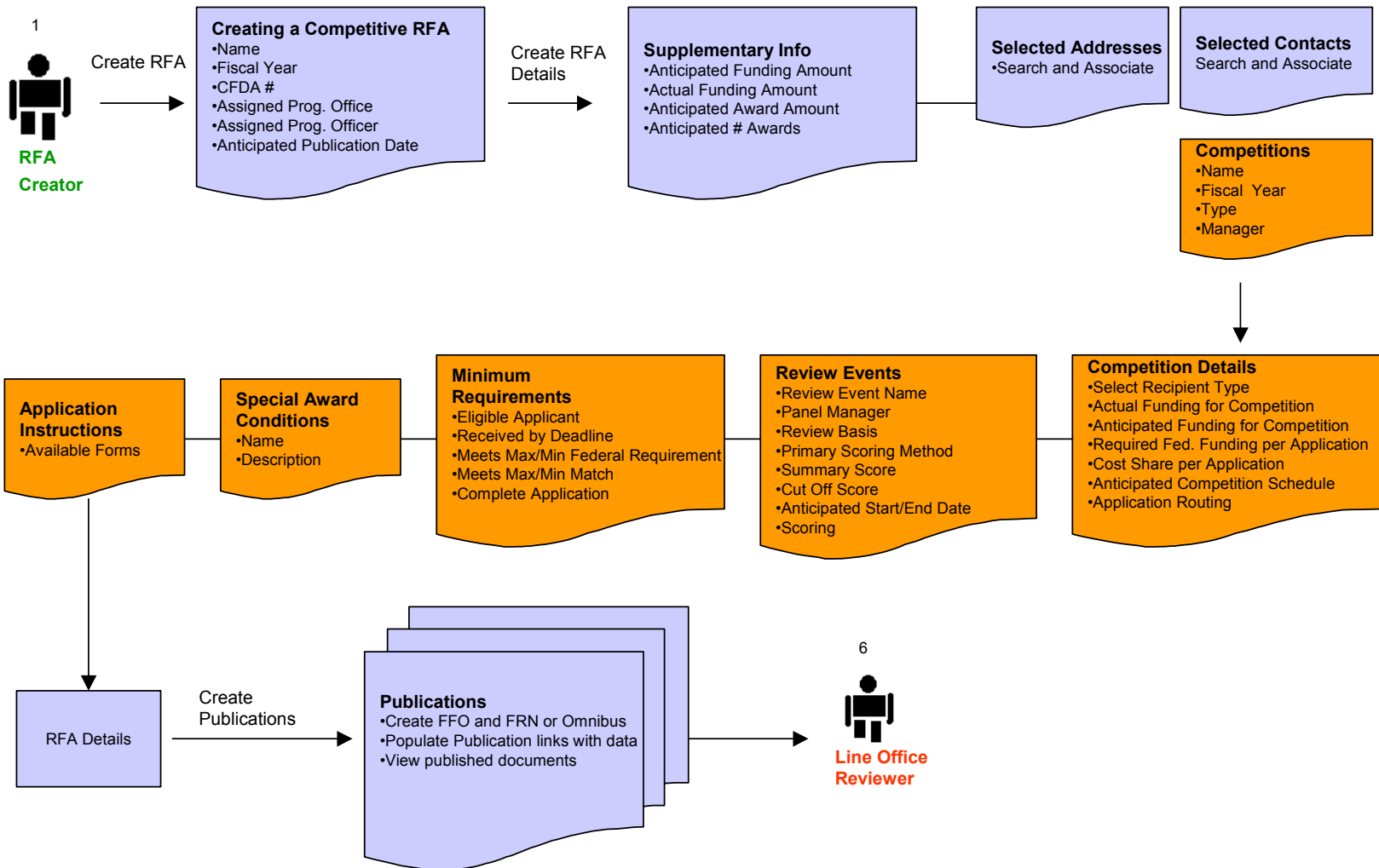
Course Objectives

- **At the Conclusion of This Training You Will be Able to:**

  - Create a Competition

  - Create a Review Event

  - Assign Minimum Requirements

  - Add Special Award Conditions

  - Set Up Application Instructions

Competitive RFA Workflow Overview

Start

1 RFA Creator → Create via RFA Tab create link → **2** RFA → Create via links on RFA Details → **3** Program Element & Funding Priorities, Competitions, Review Events, Special Award Conditions, Application Instructions → Create via Create Publication Button → **4** Create Publication

5 Press Done button → FFO, FRN or Omnibus Synopsis → Press Done button → **6** Line Office Reviewer → **7** Approve FFO/FRN or Omnibus (Up to 3 Line Office Reviewers) → **8** FALD

9 Approve FFO/FRN or Omnibus → **10** Grants Officer → **11** Approve FFO/FRN or Omnibus → **12** End — Publish FFO/FRN or Omnibus

9 a RFA Creator → **9 b** Review Reviewer Instructions → **9 c** FALD → Approve / Return

Return → **9 a** RFA Creator

Without this approval, The Competition Manager will not Receive a task to Confirm the Review Event (see page 8)

Competitive RFA - Role of RFA Creator

1

RFA Creator

Create RFA →

Creating a Competitive RFA
•Name
•Fiscal Year
•CFDA #
•Assigned Prog. Office
•Assigned Prog. Officer
•Anticipated Publication Date

Create RFA Details →

Supplementary Info
•Anticipated Funding Amount
•Actual Funding Amount
•Anticipated Award Amount
•Anticipated # Awards

Selected Addresses
•Search and Associate

Selected Contacts
Search and Associate

Competitions
•Name
•Fiscal Year
•Type
•Manager

Application Instructions
•Available Forms

Special Award Conditions
•Name
•Description

Minimum Requirements
•Eligible Applicant
•Received by Deadline
•Meets Max/Min Federal Requirement
•Meets Max/Min Match
•Complete Application

Review Events
•Review Event Name
•Panel Manager
•Review Basis
•Primary Scoring Method
•Summary Score
•Cut Off Score
•Anticipated Start/End Date
•Scoring

Competition Details
•Select Recipient Type
•Actual Funding for Competition
•Anticipated Funding for Competition
•Required Fed. Funding per Application
•Cost Share per Application
•Anticipated Competition Schedule
•Application Routing

RFA Details

Create Publications →

Publications
•Create FFO and FRN or Omnibus
•Populate Publication links with data
•View published documents

6

Line Office Reviewer

Grants Online System Demonstration

Creating a Competitive RFA
Part 2

Grants Online URL: https://www.grantsonline.noaa.gov

Session Review

You should now be able to complete the following steps involved in creating a competitive RFA:

- Creating the Competition

- Creating the Review Event

- Assigning the Minimum Requirements

- Adding the Special Award Conditions

- Setting Up the Application Instructions

Additional Resources

- **Go to the Grants Online PMO Website at www.ofa.noaa.gov/~grantsonline to Access:**

  - Grants Online Training/Support Resources

  - Frequently Asked Questions

  - Grants Online Newsletters

- **Have Questions About Grants Online?**

  - Send them to **GrantsOnline.QandA@NOAA.gov**